



RESEARCH ASSISTANT

SMARThealth Caribbean Project: St. Vincent & the Grenadines

Community-led digitally-aided support system for cardiovascular disease prevention: starting in pregnancy extending to the family

Background

The SMARThealth Caribbean Project is a multi-country research initiative focused on improving cardiovascular health among women and families in Dominica, Guyana, Jamaica, and St. Vincent and the Grenadines. The research adapts and tests a community-based digitally supported intervention to reduce cardiometabolic risk factors in postpartum women and adult household members, with strong emphasis on co-design and stakeholder engagement.

The SMARThealth team seeks to recruit a **Research Assistant** to support the implementation of research activities for the St. Vincent and the Grenadines site. The role is **based in-county** and involves a combination of **remote and field-based work**.

Role Summary

The Research Assistant will support the implementation of research activities and contribute to qualitative and quantitative research outputs, working closely with the Country Lead.

Key Responsibility and duties

1. Coordinate research activities in accordance with study protocol and ethics-approved procedures
2. Review and refine research instruments for field use
3. Recruit participants for co-design and intervention activities
4. Plan and co-ordinate workshops and interviews, and administer questionnaires
5. Engage community stakeholders and healthcare providers to support research activities
6. Securely manage and store research data in accordance with study protocols
7. Analyse research data and prepare reports
8. Represent the project, as delegated, at in-country meetings, conferences or workshops

Qualifications

- Master's degree in epidemiology, public health, nutrition, basic science or social science: OR
- Bachelor's degree in a health, medical or social science discipline with a minimum of two years' relevant experience

Experience and Skills

- Experience in conducting or supporting **health research**, including field-based data collection.
- Experience with **qualitative research methods** (e.g. Interviews, workshops)
- Experience using **REDCap** for data collection and management.
- Ability to prepare **research reports, summaries, or manuscripts**
- Ability to work independently and manage tasks effectively

Desireable

- Experience in community-based care, maternal health or non-communicable disease research

The Research Assistant will be engaged on a part-time basis (up to 20 hours per week). Interested applicants should submit a CV by **February 17th** to: grace.warren@mycavehill.uwi.edu, copying simon.anderson@uwi.edu.