



## Government of St. Vincent and the Grenadines

### Post of Coordinator of Sports and Physical Activities Ministry of Youth, Sports, Culture and Creative Industries

Applications are invited from suitably qualified persons to fill the post of **Coordinator of Sports and Physical Activities**, Ministry of Youth, Sports, Culture and Creative Industries

#### **QUALIFICATIONS AND EXPERIENCE**

Applicants should possess the following:

- First Degree in Sports Management, Physical Education and Sports or related field.
- Certification in coaching from a recognised institution
- At least five (5) years' experience at the Middle Management level.
- At least five (5) years' experience as a Physical Education and Sports Teacher.
- At least five (5) years' experience as a Certified Sports Coach.

#### **DUTIES**

The duties of the post include:

- Managing and supervising the daily activities of the Division of Physical Education and Sports.
- Assisting the Permanent Secretary in the preparation of sports policies, strategies, budget and other sports related documents
- Coordinating the implementation of the National Sports Against Crime Programme
- Providing technical advice for the National Schools Sports Programme
- Coordinating activities relating to active lifestyles and the recreational component of the national wellness revolution
- Liaising with sporting organizations and other professional bodies in maintaining a national sports calendar
- Performing any other related duties consistent with those expected functions of the Coordinator of Sports and Physical Activities and which the Permanent Secretary may prescribe.

#### **SALARY**

Annual salary is payable in the Scale \$69,564 x \$4,452 - \$91,824 in Grade C.

#### **CLOSING DATE FOR APPLICATIONS**

Application accompanied by proof of qualifications and two recent testimonials should be sent to the Chief Personnel Officer, Personnel Department, 2<sup>nd</sup> Floor, Ministerial Building, Halifax Street, Kingstown, to reach her not later than **February 02, 2026**.