



Government of St. Vincent and the Grenadines

POST OF CHIEF EDUCATION OFFICER

MINISTRY OF EDUCATION, VOCATIONAL TRAINING AND INNOVATION, DIGITAL TRANSFORMATION AND INFORMATION

Applications are invited from suitably qualified persons to fill the post of **CHIEF EDUCATION OFFICER** at the Ministry of Education, Vocational Training and Innovation, Digital Transformation and Information.

QUALIFICATIONS AND EXPERIENCE

Applicants should possess the following qualifications:

- BSc degree in Education or related field
- Postgraduate degree in Education
- Thorough knowledge of and experience in the organization and management of School Systems as applicable to the development of education in a developing nation.

CORE DUTIES

The duties of the person appointed to the post will include:

- Planning, coordinating and directing educational programmes in the country
- Advising the Minister of Education on educational matters
- Co-ordinating the posting, transfer and discipline of teachers and related staff within the system, in so far as such authority has been delegated by the Public Service Commission
- Establishing contact and interface with Regional and International Agencies
- Identifying problem areas and set in motion possible solutions to them
- Ensuring that Schools and other educational institutions are administered in a proper and efficient manner
- Developing and directing training of all professional personnel
- Co-ordinating and supervising the programmes of the Education Officers, senior professional staff and subject organizers
- Studying demographic features and trends within the country to ascertain the location and types of schools/training necessary for development
- Performing other duties not inconsistent with the professional/technical duties of a Chief Education Officer as specified in the St. Vincent and the Grenadines Education Act No. 29 of 1992 (Page 87(6))

SALARY

Salary is payable at the rate of \$83,928 x \$5,220-\$110,028 in Grade B1.

CLOSING DATE FOR APPLICATIONS

Applications accompanied by proof of qualifications, along with two (2) recent testimonials, should be sent to the Chief Personnel Officer, Personnel Department, Ministerial Building, 2nd Floor, Halifax Street, Kingstown, no later than **8th May, 2026**.