



Government of St. Vincent and the Grenadines

ADVERTISEMENT

POST OF PRINCIPAL

SANDY BAY SECONDARY SCHOOL MINISTRY OF EDUCATION, VOCATIONAL TRAINING AND INNOVATION, DIGITAL TRANSFORMATION AND INFORMATION

Applications are invited from suitably qualified persons to fill the post of Principal of the Sandy Bay Secondary School in the Ministry of Education, Vocational Training and Innovation, Digital Transformation and Information

QUALIFICATIONS AND EXPERIENCE

Applicants should possess the following:

- A Bachelor's Degree in one or more of the following disciplines from a recognized university;
 - **Education**
 - **Humanities**
 - **Social Sciences**
 - **Science and Technology/Pure and Applied Sciences**
 - **Other relevant discipline**
- Ten (10) years' experience as a trained and certified teacher.

DUTIES

The duties of the officer appointed to the post will include responsibility for the general administration of the school, and provision of curricula support including responsibility for the following:-

- **General control and supervision of instruction and discipline;**
- **Staff supervision and development;**
- **Allocation of duties among the Teachers in order to make the best use of the special aptitudes of each Teacher;**
- **Safe and accurate keeping of teaching apparatus, textbooks, school registers and other books and records;**
- **Care of school facilities and equipment;**
- **Provision for the students' intellectual, social, physical, moral aesthetic and spiritual abilities;**
- **Support in the implementation of initiatives of the Ministry of Education;**
- **Submission, in writing, of an annual report to the Ministry of Education;**

- **Performance of any duty not inconsistent with the foregoing, as assigned from time to time by the Chief Education Officer.**

SALARY

Salary is payable in the scale **\$69,564 x \$4,452 - \$91,824per annum in Grade C.**

CLOSING DATE FOR APPLICATIONS

Applications accompanied by proof of qualifications and two recent testimonials should be sent to the Chief Personnel Officer, Personnel Department, 2nd Floor, Ministerial Building, Halifax Street, Kingstown to reach her not later than **July 03, 2026.**