



Government of St. Vincent and the Grenadines

ADVERTISEMENT

POST OF CO-ORDINATOR CIVIL REGISTRY INFORMATION MANAGEMENT SYSTEM (CRIMS), REGISTRY, HIGH COURT

Applications are invited from suitably qualified persons to fill a post of **Co-ordinator, Civil Registry Information Management System (CRIMs), Registry, High Court**.

QUALIFICATIONS AND EXPERIENCE

- A Bachelor's Degree in Computer Science, Information Technology or a related field from a recognized institution.
- Minimum of five (5) years' experience in a Senior IT or management position role within the Civil Registry or related Government Department.
- Knowledge of Civil Registry Laws and Procedures would be an asset.

The duties of the Officer appointed to the post will include the following:-

CORE DUTIES AND RESPONSIBILITIES

- **Managing and Supervising of all Civil Registry Information Systems**
- **Developing and Implementing IT Solutions**
- **Performing other IT-related tasks as assigned by the Registrar**

SALARY

Salary is payable in the scale \$69,564 x \$4,452 - \$91,824 in Grade C.

CLOSING DATE FOR APPLICATIONS

Applications, accompanied by Curriculum Vitae, certified copies of qualifications and two (2) recent testimonials, should be sent to the Chief Personnel Officer, Personnel Department, 2nd Floor, Ministerial Building, Halifax Street, Kingstown, to reach her not later than **October 16, 2026**.