



## **GOVERNMENT OF ST. VINCENT AND THE GRENADINES**

### **PERSONNEL DEPARTMENT**

## **VACANCY**

### **POST OF DATABASE ADMINISTRATOR,**

### **INFORMATION TECHNOLOGY SERVICES DIVISION**

Applications are invited from suitably qualified persons to fill the post of **DATABASE ADMINISTRATOR, INFORMATION TECHNOLOGY SERVICES DIVISION** within the Ministry of Finance, Economic Planning and Information Technology, Government of St. Vincent and the Grenadines.

#### **CORE DUTIES**

The Database Administrator, who is under the general supervision of the Assistant Director, E-Government Unit:

1. Design and implement efficient database structures and schemas;
2. Implement backup and recovery procedures, and perform database backups;
3. Configure database to ensure data integrity and monitor database security;
4. Design and implement policies governing users' ability to access and change data in order to protect data from intruders;
5. Maintain comprehensive documentation of database configurations, processes, and procedures;
6. Test new systems and train database end-users.

#### **QUALIFICATIONS AND EXPERIENCE**

- Bachelor of Science Degree in Database Administration, Computer Science or related field.
- A minimum of three (3) years' experience, specifically as a DBA and Application Developer.
- Proven experience as an SQL DBA in complex database environments.
- In-depth knowledge of Microsoft SQL Server and MySQL, including installation, configuration, optimization, and administration.

#### **SALARY**

Salary is payable in Grade E: \$55,596 x \$3,156 - \$71,376

#### **CLOSING DATE**

Applications, accompanied by curriculum vitae, proof of qualifications and two references should be submitted to the Chief Personnel Officer, Service Commissions Department, 2<sup>nd</sup> Floor Ministerial Building, Halifax St., Kingstown, to reach her no later than May 3<sup>rd</sup>, 2024.